## Using the search tool

You can use the "Resource Type" dropdown list, the keyword search, the checkboxes, or all three options for your search. *The more information you can provide in the search box, the more specific your results will be.* 

## Searching using the "Resource Type" dropdown menu:

There are 6 categories listed in this dropdown menu. A brief description of each category is listed below. To obtain resources about a specific item, select that topic from the dropdown menu.

All – The entire collection of SpeakUp Ontario's resources on Advance Care Planning (ACP), Health Care Consent (HCC) and Goals of Care (GoC).

Advance Care Planning- Information on how to prepare for a time when you may not be able to make your own health or personal care decisions. It involves confirming your Substitute Decision Maker (s) (i.e. the person who will make decisions for you when you are no longer able) and communicating your wishes, values and beliefs about care to help guide them in their decision making.

**Capacity**- This relates to your ability to make healthcare decisions. You must be considered mentally capable by the Health Care Provider proposing treatment in order to provide informed consent, or refusal of consent for that treatment. If you are not considered mentally capable, then the Health Care Provider must receive consent or refusal of consent from your Substitute Decision Maker(s) (SDMs).

**Consent**- In Ontario, the law requires all health care providers to get informed consent, or refusal of consent, before providing a patient with any treatment or care (except in emergency situations).

**Goals of Care**- Discussions that take place with a health care provider when a treatment decision needs to be made. This discussion happens BEFORE the person gives consent to treatment.

**Substitute Decision Maker** – The person or persons responsible for making decisions for you if you do not have capacity.

## Searching using the keyword search option:

Any document with a title that contains that the word(s) typed in the keyword search box will appear. This is a good tool to use if you are searching for something that does not appear in the "resource type" dropdown menu.

## **Searching using the checkboxes:**

Use the checkboxes to identify the preferred format and/or language of the resource.

Note: The "hardcopy" checkbox refers to physical copies of our resources, which are available for purchase. For more information see our <u>order form for English language resources</u> or our <u>order form for English language resources</u>